

**Bent Northrop Memorial Library**  
**SPECIAL MEETING :Trustee Meeting Minutes Draft**  
**September 30, 2021**

**Call to Order:** Laura Fulwiler called to order at 4:30 PM

**Present:** Laura Fulwiler, Sarah Montgomery, Michele Feiner Remote: Samantha Thomas and Kristina Bolduc

**Guests:** Cathy Ainsworth, stopped in and introduced herself as the new Town Administrator.

**Approval of previous meeting minutes:** Will be conducted at the next regular meeting.

**New Business:**

- (1) **Future Staff Vacancy** – Sara M. Will be leaving the position of Library Director. The Trustees wish her the all the best on her future endeavors. A job vacancy will exist the beginning of November.

**Motion to enter executive session at 4:36pm:** Made by Peter B. Seconded by Kristina B.

**Motion to leave executive session at 5:58pm** Made by Michele F. Seconded by Samantha T. Clarification on the municipal hiring policy for the Town of Fairfield is needed to continue discussing the way forward. Interim planning to possibly fill gap is ongoing and an additional Special Meeting will be held October 5<sup>th</sup> at 4:30 to further discuss the hiring process.

**Adjourn:** Motion to adjourn at 5:48pm by Peter B. and seconded by Michele F.

**Next special meeting: Tuesday October 5 , 2021 at 4:30pm**

**Next regular meeting: Thursday October 21 , 2021 at 4:30pm**