

**Bent Northrop Memorial Library
Trustee Meeting Minutes Draft
September 16, 2021**

Call to Order: Laura Fulwiler called to order at 4:30 PM

Present: Laura Fulwiler, Kristina Bolduc, Sarah Montgomery, Bridget Howrigan Rivet Remote: Samantha Thomas

Guests: None

Approval of previous meeting minutes: Motion to accept minutes as written from 19 Aug by Peter B. Seconded by Samantha T. All approved.

Treasurer's Report: Expenditures on par for mid September. There will be a new town administrator starting September 27th.

Librarian's Report: See attached report.

Friend's Report: Preparation for the To Bid event is in its final stages. Donations have been collected, Friends have worked hard on branding, they purchased items with the library logo to be sold at the event. Many thanks to all those that donated for the event.

New Business:

- (1) **Staff compensation.** – discussed in executive session.

Old Business:

(1) **Financial Policy-** Continued revision needed as schedule allows.

(2) **2022 Budget Discussion-** In progress.

Motion to enter executive session at 5:09: Made by Peter B. Seconded by Kristina B.

Motion to leave executive session at 5:50 Made by Kristina B. Seconded by Peter B. Library Director and Assistant salaries were finalized, will need to be added to budget to finalize draft budget numbers. Sub salaries were not discussed.

Adjourn: Motion to adjourn at 6:10pm by Kristina B. and seconded by Peter B.

Next meeting: Thursday October 21 , 2021 at 4:30PM

Librarian Report 9/16/21

Current Operations Update:

- Masks required for all between 3-5pm and encouraged for unvaccinated patrons during all other times
- Offering limited programming - weekly playgroup and monthly craft night
- Continuing to offer curbside service to anyone who prefers this method of borrowing
- Number of daily visitors has continued to increase with the start of school

Other Updates:

- New town administrator to start on 9/27

Story:

Who? FCS Middle Schoolers

What's the problem? School librarian would like to offer a larger selection of titles to her middle school students.

What did the library/ librarian do? Invited the classes to come down to visit our library. Created new accounts for students who did not yet have library accounts.

Happy endings: Had the opportunity to introduce the library to many kids who had never visited before and send them home with books they were excited to read!

Statistic: So far in 2020, we have created 74 new library accounts - 27 of which were added because of these school visits.