

Bent Northrop Memorial Library
Trustee Meeting Minutes Draft
December 19, 2019

Call to Order: Called to order by Laura Fulwiler at 4:34

Present: Laura Fulwiler, Peter Burns, Kristina Bolduc, Sarah Montgomery, and Laura Bellstrom

Approval of previous meeting minutes: Motion to approve made by Peter B., seconded by Kristina B and all approved

Treasurer's Report: Copy of budget report provided by Amanda F. (absent) and reviewed and discussed and noted to be on track for end of year.

Librarian's Report: See attached report provided by Sarah M. Highlights include continued great turnout for Adult Craft nights and gingerbread house making, upcoming events include after school Tinkering program (x 4 weeks, beginning Jan 14 on Tuesdays) and STEAM program Saturday Jan 11.

Strategic Planning Committee Report: Sarah M. presented nice one page synopsis of work done by the committee outlining the 2020-2024 strategic plan and trustees approved format and agreed with presenting to Select Board as informational document before presenting at Town Meeting day.

Friends Report: deferred

New Business:

- 1) Library report for town meeting day-discussed and Sarah agrees to compose and include the Strategic Plan Report

Old Business:

- 1) Update on select board meeting—budget was presented to select board at last meeting in the month of November
- 2) Financial Policy—preliminary work on financial policy done by Laura F. presented and discussed, trustees to take some time do additional work on preliminary draft and come prepared to next meeting to discuss further

Executive session: Began session at 6PM to discuss personnel pay, ended session at 6:05

Agenda for Next Meeting:

1) Financial policy

Adjourn: Motion to adjourn made by Kristina B and seconded by Peter Burns, all approved and meeting adjourned at 6:15 PM

Librarian Report 12/18/19

Programming Update:

Past/ Current

- Breaking Out!: After School Program for Grades 2-5, Started Dec. 3rd, 3:15pm: 6 kids
- Family-Opoly: Make a Board Game - Tuesday, Dec. 3rd: 6pm: 1 attended
- Holiday Ornaments: Adult Craft Night - Thursday, Dec, 5th: 6pm: 18 attended
- Gingerbread Houses - Thursday, Dec. 12th, 4 - 6pm: 20 attended
- Candle Science: STEAM Saturday - Saturday, Dec. 14th, 10am: 15 attended

Coming Up! - January

- Paper Quilled Greeting Cards: Adult Craft Night - Thursday, Jan. 9th: 6pm
- STEAM Saturday - Saturday, Jan. 11th, 10am
- Tinkering (After school program) - Starting Tuesday, Jan. 14th. Runs 4 weeks.

Other Updates:

- Received \$2,500 grant for Teen room furniture/ programming. Spark! Connecting Community grant from the Vermont Community Foundation.
- Kristina programming hours.

Story:

Who? Older couple with no computer experience.

What's the problem? Needed to find nearest VA approved Urgent Care, people on the phone couldn't provide information and referred him online. Doesn't have computer access at home.

What did the library/ librarian do? Using the instructions the patron was given over the phone, helped him look up the information. Printed a list of local Urgent Care facilities. Printed paperwork which would be necessary to bring along to an appointment.

Happy ending: Man and wife happy we were open on a Saturday and had the skills and technology to help them get the information they needed.

Statistic: BNML's public computers were used 2,300 times in 2018.

Tag Line: Access equals opportunity.