

**Bent Northrop Memorial Library**  
**Trustee Meeting Minutes**  
**March 16, 2023**

**Call to Order:** Michele Feiner called the meeting to order at 4:37 PM

**Present:** Sarah Allerton, Michele Feiner, Melissa Southwick, Samantha Thomas (Zoom) , Susan Magnan, Bright Howrigan Rivet, Peter Burns

**Approval of previous meeting minutes:** Motion to accept February 16, 2023 regular monthly meeting minutes made by Melissa Southwick and seconded by Peter Burns. Motion approved.

**Approval of Special meeting minutes:** Motion to accept March 03, 2023 special meeting minutes made by Melissa Southwick and seconded by Peter Burns. Motion approved.

**Treasurer's Report:** Cathy Ainsworth not present.

1. Spending on track for the year.
2. Revised 2023 Budget Status report now reflects \$10,450 in Revenue surplus operating fund line 30-5-00-25.92.

**Librarian's Report:** Sarah presented the librarian's report. See the Librarian report attached.

**Friend's Report:**

1. Friends are planning a Wellness Day at the Library on April 1, 2023. Program to include yoga, massage, meditation, snacks.
2. Friends have arranged for local author Katherine Paterson to speak at BNML on May 20.

**New Business:**

1. Welcome back to returning Trustee: Susan Magnan.
2. Lighting replacement project: Sarah pursuing quotation for new electrician.
1. Memo-of-understanding between the BNML and the Town of Fairfield - work progressed on MOU.
2. Trustees signed Conflict of Interest and Ethics policies.
3. Peter Burns to email David Poole regarding change of Chair names on endowment account.

**Election of Officers:**

Motion to elect Melissa Southwick for Chair - made by Peter Burns, seconded by Michele Feiner- Motion passed.

Motion to elect Peter Burns for Treasurer- made by Melissa Southwick, seconded by Susan Magnan- Motion passed.

Motion to elect Michele Feiner for Secretary - made by Peter Burns, seconded by Susan Magnan- Motion passed.

**Agenda for next meeting :**

(1) Work on policies

**Adjourn:** Motion to adjourn at 6:30 PM made by Peter Burns. and seconded by Michele Feiner, Motion approved.

**Next meeting: Thursday April 20, 2023 at 4:30PM**