

Bent Northrop Memorial Library
164 Park Street, Fairfield, VT 05455
Trustee Meeting Minutes 5/16/24

Call to Order: Peter Burns called the meeting to order at 4:35pm

Present: Peter Burns, Michele Feiner, Sarah Allerton, Sorel Chaput, Samantha Thomas and Molly Huff

Approval of Previous Meeting minutes: Motion to accept 4/18/24 meeting minutes made by Sorel and seconded by Sam. Michele abstained. Minutes approved.

Treasurer's Report:

- Budget continues to be on track. Library Assistant line may be off and is being monitored
- Still no word on David Poole replacement
- Conversation about credit card donations received by the Town. Still glitchy

Librarian's Report:

- New repair person volunteered some services. Toilet now needs attention, as does parking lot striping. Peter to look into the parking lot
- 2 plum trees donated
- Sarah to run an additional book sale in June to address high volume of donated books
- Open meeting laws are changing. Sarah will keep an eye on what that will mean for the Trustees meeting
- Sarah received a jury summons. This will have an impact if she is chosen
- See Librarian's report for information about other programming

Friends Report:

- Evaluating Wellness Day to make adjustments for next year
- 10th Anniversary of the To Bid event this year – begin to plan
- Bridget is working on financials

Old Business:

- Peter, Sue and Sarah attended the Select-Board meeting on 4/22. The Investment and Financial Policies were reviewed. A few questions were asked and answered and a few language changes made. Next step will be to contract with a lawyer for a review. Discussed which policies the Board wanted to have reviewed. Peter to connect with the lawyer
- Reviewed and modified the Internet and Computer Policy with some discussion. Michele

moved to accept the Internet and Computer Policy as amended. Sam seconded. Motion carried

New Business:

- Discussed Strategic Plan. Current plan is dated through 2024. Board discussed the need for a plan and next steps. Sarah to research names of potential consultants that the Board can approach to potentially support this process

Agenda Items for Next Meeting:

Adjourn: Peter Burns adjourned the meeting at 6:25pm

Next Meeting: June 20, 2024

Join Zoom Meeting:

<https://us02web.zoom.us/j/81343649772?pwd=US9SeFZKY1RXNit6bzFVMIF6V0RDUT09>

Meeting ID: 813 4364 9772

Passcode: 221504