

Bent Northrop Memorial Library
Trustee Meeting Minutes
July 19, 2016
Draft

Present: Laura Fulwiler, Albert Tetreault, Susan Casavant Magnan, Jennifer Archambault, Sarah Montgomery.

Call to Order: 4:35

Guests: Bridget Howrigan Rivet, Sonia Dodge

June Minutes

Motion to approve (LF, SM)

Minutes Approved

Treasurer's Report:

Amanda was unable to be present at the meeting.

Amanda sent the monthly financials for the Board to review.

Board reviewed budget and financials.

Librarian's Report:

Sarah provided her monthly report of Library programming, operations, and professional development. Highlights include:

- Halfway to our goal of having the chain reach the school.
- Summer programming on Tuesday, Wednesday, and Thursdays.
- Local author Pat Esden is scheduled for a book discussion on July 28th.
- Coming soon: Shelburne Museum Pass.

See attached for complete Librarian's report.

Old Business:

Action items from June meeting were reviewed and have been completed.

New Business:

Reviewed our proposal presented to the Select Board -discussed next steps and follow up with the Select Board.

To Bid Event:

Goal is 100 attendees and 100 auction items!

Handwritten "save the date" postcards will be mailed this week.

Working on publicity

September art display will be To Bid art items.

Reviewed the poster

Discussed the small team approach

Action items: Trustees to send out save the date cards to past participants and other connections within Fairfield and the community at-large.

Agenda for Next Meeting:

To-bid event

Select Board

Policy Review, if needed

Next Meeting:

August 16, 2016

Adjourn:

Motion to Adjourn (LF, SM)

Meeting adjourned 5:47 p.m.