

Bent Northrop Memorial Library
Trustee Meeting Minutes
(7/19/18)
Draft

Present: Laura Fulwiler, Peter Burns, Sarah Montgomery, Susan Magnan, Jennifer Archambault, Amanda Forbes, Sonia Nixon-Dodge

Call to Order: 4:35 pm

Guests: Kristina Bolduc

June Minutes

Approval of previous meeting minutes- motion made by Susan, and 2nd by Peter.
Minutes approved

Treasurer's Report:

Amanda presented the budget status update.

- Still have taxes to take in, money will be transferred after the November tax due date. We have received an additional \$500 stipend from the parent-child center.
- Expenses are at 51% -which is where we should be at the halfway point of the fiscal year.
- Reviewed Morgan Stanley summary for the quarter.

Librarian's Report:

No show for the "Woof! What is the Dog Saying?"

Big crowd for the summer story hour

Vermont Institute of Natural Science had 90 people in attendance.

See attached for the full Librarian Report

Friends Report

To Bid event is booked for 9/29/18

Letters have been sent to businesses, past donors, and contributors.

Theme will be wood to commemorate the 5th year of the event; also the 30th anniversary of the opening of the Fairfield Town Library.

Next meeting of the To Bid Committee will be at Bridget's house at 4:30 on August 14, 2018.

Old Business:

Trustees signed by-laws

Action items:

- John is due for his quarterly review with the trustees. JA will request Laura schedule this with John.

- Sarah will scan a copy, post to website, file paper copy and submit to Amanda.

New Business:

Policy Update

- Reviewed Internet policy. Sarah does not have any recommendations for modifications/changes at this time.

Motion to approve the policy as presented by Sarah. Motion by Susan and 2nd –Peter

Strategic Planning

Sarah and Laura F. are pulling together a committee of trustees, community to go through a strategic planning process.

Jennifer A. will join the strategic planning committee

Executive session: Entered into executive session by motion of Susan and seconded by Peter . at 5:51.

Exited executive session at 6:27 p.m.

Motion to recommend Kristina Bolduc to the Select Board to fulfill the current trustee vacancy for the Select Board to appoint Kristina Bolduc to the Library Board of Trustees per Bent Northrop Memorial Library By-Laws. Laura Bellstrom, 2nd by Susan Magnan

Approved

Next Meeting: August 16, 2018

Adjourn: 6:31 pm

Librarian Report 7/19/18

Programming Update:

Past:

- Thursday, July 5th, 6pm: Pajama Story Hour - 6 attended.
- Friday, July 6th, 1pm: Vermont Institute of Natural Science - Around 90 in attendance.
- Thursday, July 12th, 6pm: Woof! What is the Dog Saying? - No attendance. Will reschedule.

Summer Recurring Events:

- **Tuesdays at 3pm: Libraries Rock!** Rock-themed program for school-age children. 5 attended first week, no attendance for the second week.
- **Wednesdays from 10 - 11:30am: Playgroup and Story Hour.** 7 attended the first week. Over 20 the second.
- **Thursdays from 2:30pm - 4:30: Maker Space (Drop-In).** Some drop-in use of supplies/ activities.

Upcoming:

- **Saturday, July 21st, 8:30 am - 4:30pm: Babysitting Course.** Ages 10 & up. Full class (20) with waitlist.
- **Thursday, July 26th, 3pm: Rockin' Rhythms! with Saragail Benjamin**
- **Sunday, August 5th, 1pm: Scott S. Greenberger (author of new Chester Arthur book)**
- **Thursday, August 9th, 6pm: Pickling Workshop**
- **Friday, August 15th - SUMMER CELEBRATION**
 - **1:00 - 3:00pm: Rockin' KARAOKE party! with The Big Blue Trunk!**
 - **3:30pm:** Head over to Sugartree Vermont at the Soule House for a performance by the **No Strings Marionette Company.** Sponsored by the Fairfield Community Center and Black Creek Adventure Camp.

Other Updates

- Two new passes to check out to Shelburne Farms! We also have free passes to VT State parks, VT Historic Sites, VT History Museum/ VT History Center, and St. Albans pool and a pass for discounted admission to ECHO.