

Bent Northrop Memorial Library
Trustee Meeting Minutes
(date)
Draft

Present: Laura Fulwiler, Peter Burns, Sarah Montgomery, Bridget Rivet, Susan Magnan

Call to Order: 4:30pm

Guests: Mary Alice Elbaum, Kristina Bouldac, Kylie Ashton

Introductions:

Kylie – Attending meeting to get more information about board vacancy. Wants to see if it would be a good fit and hear what we do as a board. Works at SOAR/ NCSS as a homeschool coordinator.

Kristina – Previously worked at the Sheldon Municipal Library. Has recently been through trustee training. Has background in the Marines. Lives on Fairfield Pond. Has two young children and has done lots of travelling. Has missed community ties and is happy to be settling in to Fairfield. Did budgeting/ statistics while in service. Appreciates importance of role of the trustee because of being able to speak on behalf of the community. She is currently looking for an opportunity to be more involved in the community.

Mary-Alice – The library was the first way she met people when she first moved to Fairfield. Loves how the library has expanded in it's own space. Invaluable space to her as a library user with children. Believes there is no community without a thriving library. Special Educator. Always thinking about ways to include everyone and provide accessibility. No specific financial background but good with government paper work! She co founded the local girlscout group this year. She wants to become more involved in the community which is why she is interested in learning more about the board of trustees.

Peter – Lives in E. Fairfield. Architect. Daughter graduated from FCS last year.

Bridget - Friend of the library. Became connected with the library right off because she wanted to ensure the library would be a vital part of the community. Co-chairs annual fundraising event.

Approval of previous meeting minutes- motion made by Peter and 2nd by Susan.

Treasurer's Report: reviewed Amanda's report. See attached. Peter will begin to receive the Morgan Stanley account information and act as liaison to select board. Laura F. will let John M. know Peter's address.

Librarian's Report:
See attached report

Old Business:

Discussed moving forward with strategic planning. Sarah shared information with the board and guests in regards to strategic planning. Talked about the “Ask Exercise” as well as the “Aspirations Exercise” – information that she got at the Vermont Libraries Association Conference. Also discussed how a strategic plan shouldn’t be a static document- can be changing. Discussed figuring out how engage all different populations in the community- teaming with the school, community center, etc. Kristina volunteered to be the community member. Sarah will reach out to community members. Laura will connect with the other board members to see who wants to be on the committee.

New Business:

1. Friends of the Library report- See attached. Considering / Bantering around ideas about what the Friends will support in the upcoming years. Would like to see the fundraising go towards supporting special events and/or 1 time purchases for the library. Will do mostly silent auction items, but also noise auction items. Bridget and her group have been working on this event for the past several months. Work session Monday July 2.
2. Laura will not be here next month. Peter will chair the meeting for the next meeting on July 19, 2018.
3. Reviewed the Exhibit and Display Policy. Susan M. made a motion to accept the Exhibit and Display Policy as amended and this was 2nd by Peter B.
4. The revised By-laws were signed/dated by the present trustees.

Executive session: Entered into executive session by motion of Susan and seconded by Peter at 5:50.

Exited executive session at 6:20

5. The discussion of the anticipated trustee vacancy will be continued next month.

Agenda for Next Meeting:

Policy update

Strategic planning

Anticipated trustee vacancy

Update on the Fundraising event.

Next Meeting: July 19 at 4:30

Adjourn: At 6:25 pm after motion made by Susan and 2nd by Laura F.

Programming Update:

Past:

- Finished all after school programs
- Thursday, May 24th, 6pm: Composting Class with NWSWD - Around 15 attended

Summer Recurring Events:

- **Tuesdays at 3pm: Libraries Rock!** Rock-themed program for school-age children. Topics for these programs include: Stunning on Stage, Paint That Tune, Geology Rocks, Musical Art, and The Not so Quiet Library.
- **Wednesdays from 10 - 11:30am: Playgroup and Story Hour**
- **Thursdays from 2:30pm - 4:30: Maker Space (Drop-In)**

Upcoming:

- **Thursday, July 5th, 6pm: Pajama Story Hour**
- **Friday, July 6th, 1pm: Vermont Institute of Natural Science**
- **Thursday, July 12th, 6pm: Woof! What is the Dog Saying?:** Learn all about how dogs communicate and what they say with their bodies. Presented by Deb Helfrich of Gold Star Dog Training
- **Saturday, July 21st, 8:30 am - 4:30pm: Babysitting Course.** Ages 10 & up.
- **Thursday, July 26th, 3pm: Rockin' Rhythms! with Saragail Benjamin**
- **Friday, August 15th - SUMMER CELEBRATION**
 - **1:00 - 3:00pm: Join us for a Rockin' KARAOKE party!** There will be singing, snacks, and large scale active play provided by **The Big Blue Trunk!** If we reach our community reading goal, your public librarian and your principal will dress up like rock stars and perform a song!
 - **3:30pm:** Head over to Sugartree Vermont at the Soule House for a performance by the **No Strings Marionette Company.** Sponsored by the Fairfield Community Center and Black Creek Adventure Camp.

Other Updates

- VLA Conference Highlights:
 - Get Engaged: A Hands-on Introduction to Community Engagement
 - Facing the Future: Facilitating Climate Change Conversations at Your Library
 - Actionable Data: Collecting and Analyzing Information for Maximum Impact
 - Information First Responders: How the library can be helpful in a community disaster.