

Bent Northrop Memorial Library
164 Park Street, Fairfield, VT 05455
Trustee Meeting
Date: 11/16/2023

Call to Order: Melissa Southwick called the meeting to order at 4:32

Present: Peter Burns, Susan Magnan, Michele Feiner, Sarah Allerton, Melissa Southwick (zoom)

Guests: David Poole

Approval of Previous Meeting minutes: Motion to accept 10/19/2023 meeting minutes made by Susan and seconded by Peter. Approved.

New Business:

- David Poole's report: Numbers are still negative. David reports that it is unusual to have two back-to-back negative years but he is confident that we are currently doing all that we need to be doing and is also confident of an upswing in the near future. He confirmed that 300 shares of ATT stock remain in the portfolio and will continue to be there.
- Reviewed Child Policy

Treasurer's Report (10 minutes):

- Cathy absent. No Treasurer's report

Librarian's Report (10 minutes):

- Very successful book sale netted \$342 as compared to last year's \$252.
- Parent Child Center funds are tardy
- Lots of programming – a highlight being the annual trunk or treat which was well attended
- Discussed ongoing challenges with after-school crowds and behavior. Sarah to meet with Principal for conversation about how best to address
- See Librarian's report for other details

Friends Report (10 minutes):

- There was no Friends representative in attendance but Sarah reported that the bookshelf for the teen room was approved. Discussion around need for painting that room. Possible community service or project for Tech Center.

Old Business:

- Reviewed substitute pay decision. Wording from October's minutes is correct

- Reviewed updated budget. Discussed possible need to prepare a general warned article to address need to move surplus funds into that line item

Agenda Items for Next Meeting:

- Finalize Budget
- Patron Behavior Policy

Adjourn: Meeting adjourned at 6:15pm

Next Meeting: December 21, 2023

Join Zoom Meeting:

<https://us02web.zoom.us/j/81343649772?pwd=US9SeFZKY1RXNit6bzFVMIF6V0RDUT09>

Meeting ID: 813 4364 9772

Passcode: 221504