

Bent Northrop Memorial Library
164 Park Street, Fairfield, VT 05455
Trustee Meeting
Date: 8/17/23, 4:30pm

Call to Order: Samantha Thomas called the meeting to order at 4:31

Present:, Peter Burns, Susan Magnan, Samantha Thomas, Sarah Allerton, luann Ross

Absent: Michele Feiner, Melissa Southwick, Cathy Ainsworth

Guests: None

Approval of Previous Meeting minutes: Motion to accept March 16, 2023 meeting minutes made by Susan and seconded by Peter. Motion approved. Motion to accept 8/6/23 special meeting minutes made by Peter, seconded by Sam, motion approved.

Treasurers' Report (10 minutes): Cathy Ainsworth not present.

1. Reviewed Cathy's report. Due to some needed repairs we have overspent our budget repair line.

Librarian's Report (10 minutes):

1. Mulching and bush trimming is complete which will put us over our landscaping budget line.
2. Sarah reported the toilet repair should be completed asap but that other smaller repair items could be postponed to next year to reduce overdraw on budget repair line. Discussion around type of toilet necessary. Sarah to explore options without expensive power flush function.
3. Summer reading programming wrapped up with a well-attended closing event. 94 kids participated this year which is up from 80 last year.
4. Inventory is almost complete.
5. Discussed possible recognition of library volunteers.
6. Sarah participated in an extensive staffing/salary survey for VTDOL. Results will hopefully be out prior to budget planning next year.

Friends Report (10 minutes):

1. Upcoming To Bid event is set for 9/30 . Theme is 35 years since the BNML dedication. Newsletters have been sent and banners will be placed in mid-September. Donations solicitation is in full swing with many donations already committed (Collins Perley membership, quilt, Gift Cs from Fairfield market etc.) and the anonymous donor from previous years has committed this year again. Very successful and positive first Wellness Day with 38 participants.

New Business:

1. Update on Select board meeting – All who attended felt the meeting went well. Select board members supported the MOU with one requested adjustment. Adjustment reflects the following, "This MOU shall be reviewed every three years or at the request of either the Selectboard or the Trustees". Susan made a motion to accept the adjustments, Peter seconded, and motion passed.
2. AT&T stock – Peter reviewed his recent efforts to uncover evidence of the restrictions placed on the donated AT&T stock. After one final follow up step Peter will contact Jim Barlow to review an action plan. Discussed how to pay for attorney fees related to this issue.

Old Business (Follow-Ups and Action Item Update)

Executive Session (if needed): N/A

Agenda Items for Next Meeting:

1. Finalize financial and investment policies
2. BNML volunteer recognition

Adjourn: Peter Burns adjourned the meeting at 5:54

Next Meeting: September 21, 2023

Join Zoom Meeting:

<https://us02web.zoom.us/j/81343649772?pwd=US9SeFZKY1RXNit6bzFVMIF6V0RDUT09>

Meeting ID: 813 4364 9772

Passcode: 221504