

Bent Northrop Memorial Library
Trustee Meeting Minutes
October 18, 2016
Draft

Present: Albert Tetreault, Susan Magnan, Sarah Montgomery, Laura Fulwiler, Amanda Forbes

Called Meeting to Order at 4:35

Guests: Bridget Rivet

Agenda Approved (KL, AT)

September Minutes

Motion to approve (KL, AT)

Minutes approved

Treasurer's Report:

- Amanda presented YTD financials.
- Property Reimbursement and Taxes have been transferred from the town to the library.
- Reviewed Morgan Stanley earnings and process changes related to the net change in value being tracked previously by the auditor-it will now be monitored and tracked by Amanda as part of the monthly financial reporting, saving on the expense of the auditor.
- Currently at 77% of budget.

Librarian's Report:

Sarah presented her monthly update to the Board. Highlights include:

Playmaker group on Wednesdays, interest has picked up and kids are using and creating.

Playgroup attendance is less than summer

Lego club-big group-will keep doing as a Tuesday activity on going.

Reviewed coming events/programs

See full report

Old Business:

Reviewed action items and follow-ups:

Sara is working on value statements

New Business:

- **To Bid Debrief:**
 - Cleared over \$9100 (increased from \$6400 last year and \$4200 from our first year).
 - Art show was a big gain this year!
 - 95 attendees

- 100 items pledged!
- Save the date **September 30, 2017!**
- Friends provided a donation of \$12,000.

Motion

To deposit any funds above the original Friends commitment of \$10,000 into the Morgan Stanley fund (**LF, KL**)

Approved-Full board approval

Town Meeting Warning

Amanda discussed her discussions with the attorney for the league of cities and towns regarding the best way to word the warning. Advised us to seek guidance from our town attorney on the following:

- It was advised that the issue of the library serving as a municipal entity should have gone to a vote when it was agreed that it is a municipal library.
- Advised that the wording should including an amount for them to vote on.

Action item:

Amanda will find the minutes related to decisions regarding the library as a municipal entity. Amanda will research further the aforementioned issues before the wording for the warning is finalized.

Agenda for Next Meeting:

Finalize wording for warning

Create timeline and communication plan for Town Meeting

Recruitment of trustee

Executive Session

Motion move into executive session 5:37 p.m. (LF, KM)

Motion to leave executive session (SM, LF)

Next Meeting:

Tuesday, November 15, 2016

Adjourn (SM, LF) at 5:51 pm

Librarian Report 10/18/16

Programming:

Past Programs

- September 22nd at 6pm: "Off Target: What Hollywood, Journalists, and Shooters Get Wrong About Guns" - low attendance, heated discussion

Ongoing Programs

- Weekly Open Maker Space - Wednesdays 3 - 5pm
- Playgroup - Wednesdays 10 - 11:30am
- Lego Club - Tuesdays 3 - 4pm

Coming up!

- Scream Teens: Special FX Make-Up Demo, with Jim Bray: Thursday, Oct. 20th, 3:30pm
- Trunk or Treat: Saturday, Oct. 29th, 5pm, 4:30 for cars to set up
- Podcasts and Pencils: Thursday, Nov. 3rd, 6pm
- Food for Thought: Vermont Cranberry: Thursday, Nov. 10th, 6pm
- K - 2 Drawing Class with Ms. Wolfson: Thursdays, November 10th - Dec. 8th

Updates:

- Added daycare Delivery - School Street Early Learning
- Visits from classes at school to use our STEM
- Book Sale

Professional Development:

- Money Smart Week
- Tinkercad 3D designing

