

**BNML DRAFT Minutes**  
**November 16, 2017**  
**4:30 p.m.**

**Call to order: 4:30**

**Visitors:**

**Approval of previous meeting minutes:**

Motion (LB, LF)  
Minutes Approved

**Treasurers' report:**

Amanda was not present at the meeting.

**Librarian's Report:**

No Librarian's Report

**Friends Report (if needed):**

Bridget confirmed that we have booked Will Patton for the Bid event in 2018.

**Old Business (Follow-Ups and Updates):**

**Motion to fill the Trustee Vacancy with Peter Burns (SM, LB)**

**Approved**

**Thank you Peter!**

**New Business:**

**Trustee Orientation:** Laura presented recommendations for an orientation packet for new trustees. Discussed added all trustees to the VT. State Libraries List Serve.

**Morgan Stanley Follow Up:**

Reviewed portfolio recommendations provided by John Mahre after our last meeting.  
Discussed potential other options such as exploring mutual funds and index funds;  
General question regarding socially responsible funds;

**Motion to accept Morgan Stanley Recommendations as provided by John Mahre (SM, LB)**

**Approved**

**Action items:**

Laura will reach out to VT. State Libraries to add us to the list serve.

Laura will request John attend the December meeting to discuss next steps regarding recommendations.

Jennifer will follow up with Sarah once Sarah returns to finalize Trustee Orientation.

Susan will follow up with Amanda to confirm if there are any outstanding items related to the 2018 and will attend the next SB meeting to discuss budget process.

**Executive Session (if needed)**

**Motion to move into Executive Session (LB, LF)**

**5:02 pm**

- **Patron Behavior Policy, Incident Review**

**Action item:**

**Tammy will follow up with AD at school regarding communication related to student athletes attending the library after school.**

**Motion to Exit Executive Session (SM, LF)**

**Motion to Adjourn (LF, SM)**

**6:11 pm**

**Agenda items for next meeting:**

Review:

Behavior policy-Things to consider for the policy: time at the library for unsupervised for kids under 12; add stronger language regarding respectful behavior;

Investment Policy

Next Meeting:

December 21, 2017