

Bent Northrop Memorial Library

Trustee Meeting Minutes

April 18, 2024 4:30 pm

Call to order: by Susan Magnan at 4:30 pm

Attendance: Cathy Ainsworth, Sarah Allerton, Susan Magnan, Peter Burns, and via Zoom: Sorel Chaput and Samantha Thomas , Sara Tourville representing the Friends of BNML

Guest: Jessica Gaudette – wanted to discuss after hours building use and the Mahjong group's use of the building. Jess explained that this group had been playing after hours in the building since the building had opened. They like to play for 2.5 to 3 hours, and they use the loft to play in, which is conducive to the game because of the round tables and the atmosphere of the loft. Both Peter and Susan spoke about how the decision came about; the alarms are armed 1 hour after closing time. At this time the decision has been made by the board to not allow use of the library after hours, and that the community room can be used up until the time that the alarms are set.

Meeting Minutes: Motion made by Samantha to approve the previous meeting minutes, 2nd by Peter, and motion carried. (Roll call vote.)

Treasurer's Report: Cathy reported that the 2023 audit is still in progress. Additionally, the library is financially on track for where we need to be in April.

Susan made a motion to transfer \$2690.00 of the surplus to the reserve fund. Peter 2nd this. Motion was carried via roll call vote.

Librarian's Report- please see the attached report.

- Sarah thanked the Friends of BNML for the new bookshelf and coffee table (made by Larry Steeneck), the new artwork donated by Harry Goldhagen, and the beautiful new walls/paint job by Jamie and Hobie Tibbits.
- Sarah also explained that there will need to be work done on the basement and loft doors as over the years the library has settled/shifted.
- The Common School Community Group will be meeting at the Library on Friday afternoons.
- Sarah is working on the summer reading program.
- There is lots of programming going on throughout the month of May.

Friend's Report: Sara Tourville was present. She discussed the 2nd Wellness Day that happened on April 6. They had a great turnout with almost 50 participants, (including the

Friends and presenters). They as a group will be discussing plans for the future of this event. They also just put in a 2nd merchandise order. The plan is that there will be an order placed quarterly, and the next order will go in to coincide with the summer reading program wrap-up. Susan requested a Treasurer's Report from the Friends for the next meeting.

New Business:

-Meeting schedule for the Friends: The Friends meet the 2nd Thursday of the month at 5 pm. A schedule was set up to have a trustee at each meeting.

May- Susan

June – Peter

July- Sorel

August- Michelle

September- Samantha

October – Susan

November- Peter

December – Sorel.

-Select Board Mtg- Monday April 22 at 7 pm. Sarah, Peter, and Susan will attend to see if the Select Board has any questions in regard to the Financial Policy and the Investment Policy.

- Reviewed and discussed the Internet policy and the Computer Use Policy. Made edits to both, and we will be combining these policies. Sarah will "stitch this together" and have it ready for review at our May meeting.

-Agenda Items for the next meeting:

- Internet/Computer use policy.
- Report from the Select Board meeting.

Meeting was adjourned by Susan at 6:27 pm