

Bent Northrop Memorial Library
164 Park Street, Fairfield, VT 05455
Trustee Meeting
Date: 9/21/2023

Call to Order: Melissa Southwick called the meeting to order at 4:33pm

Present: Peter Burns, Susan Mangan, Samantha Thomas, Sarah Allerton, Michele Feiner, Melissa Southwick, Cathy Ainsworth, Bridget Howrigan Rivet

Guests: None

Approval of Previous Meeting minutes: Motion to accept August 24th 2023 meeting minutes made by Samantha and seconded by Peter. Motion approved

Treasurers' Report (10 minutes):

- Reviewed Cathy's report – all is on track
- One reporting correction to be made – Sarah to address with Cathy
- Discussion around the process for overspending capital expense line

Librarian's Report (10 minutes):

- Repair to bathroom is completed
- New IT contract will be coming
- Letter to students outlining library expectations was distributed
- Numerous great workshops and events discussed including STEM, Bird Diva, eclipse glasses and Trunk or Treat
 - Assistance is needed/requested for the Trunk or Treat event
- See Librarian's Report for additional details

Friends Report (10 minutes):

- To Bid Event is almost here and the Friends have things well in order with lots of traditions returning and some new ideas (80's theme will make an appearance.)
- Raffle tickets are still available
- Sponsorships currently at \$1800
- Additional hands will be appreciated

Old Business:

- Motion made by Peter to instruct David Poole to sell all but 300 shares of the ATT stock. After discussion a new Motion was made by Sue and seconded by Sam to direct David Poole to reserve 300 shares of ATT stock and manage the remainder as appropriate. Motion carried.
- Reviewed Investment Policy: Changed some wording and agreed that it was ready to be sent to the Select Board for comment
- Reviewed Financial Policy: Changed some wording and agreed that it was ready to be sent to the Select Board for comments

New Business:

- Discussion around recognition of volunteers. Details tabled so there is the opportunity to think through some options

Executive Session (if needed): N/A

Agenda Items for Next Meeting:

Adjourn: Melissa Southwick adjourned the meeting at 5:59pm

Next Meeting: October 19, 2023

Join Zoom Meeting:

<https://us02web.zoom.us/j/81343649772?pwd=US9SeFZKY1RXNit6bzFVMIF6V0RDUT09Meeting>

ID: 813 4364 9772

Passcode: 221504