

Bent Northrop Memorial Library
164 Park Street, Fairfield, VT 05455
Trustee Meeting
Date: 2/15/2024

Call to Order: Melissa Southwick called the meeting to order at 4:37pm

Present: Peter Burns, Susan Magnan, Michele Feiner, Sarah Allerton, Melissa Southwick, Cathy Ainsworth and Sara Tourville

Approval of Previous Meeting minutes: Motion to accept 1/18/24 meeting minutes made by Susan and seconded by Peter. Minutes approved

Treasurer's Report:

- Cathy shared report. All continues to be on track
- It is time for a David Poole check-in again. Peter to invite him to next meeting

Librarian's Report:

- Continues to be a good deal of programming – felting was a particularly popular offering
- Eclipse activities are being planned. Decision made that the library will be closed for regular library business that day so staff can focus on that activity which is expected to draw a large number of patrons.
- Sarah researched transitioning to a new website and is recommending that no change be made at present.
- 4/4 from 11-12 a Trustee Spring Training is being offered. Sarah will send details

Friends Report:

- Wishlist was approved as requested and a check issued.
- Friends met with Larry Steenek who will be building a new shelf and round coffee table for the Teen Room
- Process for accessing BNML promotional products for volunteer recognition needs continued conversation
- Wellness Day plans are solid for 4/6

New Business:

- Ongoing challenges with the security system. Brinks is coming again next week.
- Sarah found a new electrician. Reviewed quote for work needed. Discussed variety of options and cost/benefit considerations. Decision made to begin by replacing bulbs that are out and then monitoring the situation to determine if additional safety measures are needed

- Discussed upcoming Town Meeting. Sarah shared Infographic created. Numbers are on the increase and healthy. Some discussion around wording of Friends section which will be edited for clarity.

Old Business:

- None discussed

Agenda Items for Next Meeting:

- Patron Behavior Policy

Adjourn: Melissa Southwick adjourned the meeting at 5:48pm

Next Meeting: March 21, 2024

Join Zoom Meeting:

<https://us02web.zoom.us/j/81343649772?pwd=US9SeFZKY1RXNit6bzFVMIF6V0RDUT09>

Meeting ID: 813 4364 9772

Passcode: 221504