

Bent Northrop Memorial Library
Trustee Meeting Minutes
November 15, 2016
Draft

Present: Albert Tetreault, Susan Magnan, Sarah Montgomery, Laura Fulwiler, Amanda Forbes

Called Meeting to Order at 4:30

Guests: Bridget Rivet

Agenda Approved (KL, AT)

October Minutes

Motion to approve (KL, AT)

Minutes approved

Treasurer's Report:

- Amanda presented YTD financials.
- Received taxes, Friends contribution and property reimbursement.
- Operating expenses are at 84%.
- Morgan Stanley -\$2,000 from Friends has been put into this account.

Librarian's Report:

Sarah presented her monthly update to the Board. Highlights include:

Scream teens had about 25 students/kids participate.

Trunk or Treat –weather was nasty but still had participation

Vermont Cranberry presentation-6 adult participants

Does leap will present on Decembers 8th

Open Maker Space is going well

Holiday Schedule: Closed Thanksgiving and the day after; December 24-December 30

See full report

Old Business:

Amanda provided minutes to the Trustees related to the library as a municipal entity. Per Amanda's research it was confirmed Library is a municipal entity.

Action item:

Susan will attend next SB meeting on November 28th to discuss town meeting warning.

New Business:

Vermont State Library Conference

Bridget and Laura attended the conference.

Communication and timeline for Town Meeting

Laura and Bridget have sent an email to neighboring libraries to gather more data and information to assist us in creating a real time comparison with other municipal libraries.

Trustee Recruitment

Kerry has reached out to 3 people who are not able to commit at this time.
We will continue to present names and make contacts.

Action item:

Laura and Bridget will share information from this conference at our December meeting.
Laura and Bridget will be meeting with six librarians to get real time data and comparison.

Executive Session

Motion move into executive session 5:25 p.m. (AT, SM)

Motion to leave executive session (KL, At)

Next Meeting:

Tuesday, December 20, 2016

Adjourn (SM, LF) at 6:10 pm

Librarian Report 11/15/16

Programming:

Past Programs

- Scream Teens: Special FX Make-Up Demo, with Jim Bray - large group of kids were very interested
- Trunk or Treat - large number of attendees, fewer trunks than previous years
- Podcasts and Pencils - no attendance
- Food for Thought: Vermont Cranberry - 6 adults

Ongoing Programs

- Weekly Open Maker Space - Wednesdays 3 - 5pm
- Playgroup - Wednesdays 10 - 11:30am
- Lego Club - Tuesdays 3 - 4pm

Coming up!

- Food for Thought: Does Leap: Thursday, Dec. 8th, 6pm
- K - 2 Drawing Class with Ms. Wolfson: Thursdays, November 10th - Dec. 8th

Updates:

- Holiday hours - Closed Nov. 24th and 25th for Thanksgiving. Closed Dec. 24th - 30th for Holiday break.
- Book Sale - Made around \$140

Professional Development:

- VOKAL
- Not Just for Kids: STEM Programs Your Adult Patrons will Love