

Bent Northrop Memorial Library
Trustee Meeting Minutes
May 19, 2015

Draft

Present: Laura Fulwiller, Susan Casavant Magnan, Albert Tetreault, Kerry Lambert

Call to Order: Laura Fulwiller called the meeting to order at 4:33

Guests: Bridget Rivet, Sonia Dodge

Agenda Approved (SM, AT)

Approval of Previous Minutes

Motion to approve (KL, SM)
Minutes Approved.

Treasurer's Report:

Amanda reviewed the monthly financials. Reviewed expenses and budget status report.
Highlights include:
Morgan Stanley up from last month;
Half way through the year, our overall expenses are below budget;
Reviewed the fund transfer at the end of April to cover expenses;
Debt retirement contributes to the higher property expense at 71%;
Done with Cold Storage Grant.

Motion to approve the Treasurers report (KL and SM).
Approved

Librarian's Report:

Motion to approve (KL, SM)
Reviewed and Approved

Old Business:

Sue has attended a couple of Fairfield Select Board meetings since our last meeting. Sue plans to attend once per month. Sue will provide updates to the Board related to library activities and operations.

New Business:

Discussed the need to hire someone to do lawn maintenance. Albert will be coordinate.

Fundraising

- Bridget and Sonia presented 3 fundraising options for the 2015

1. Tip-Top Tag Sale on Saturday, June 27

- Drop Off Thurs/Fri
- Yes, collectibles, books/dvds, linens, doilies, glass/dishes, working machines.
- No, electronics, clothing, junk
- Sell ice cream cones
- All items donated and proceeds to Friends
- Advertise on Front Porch Forum and Facebook for items.

2. 2nd annual “To Bid or Not to Bid” Saturday October 3

- Similar format (Gene/auctioneer; Melinda/music; Lise/wine)
- More: publicity, experiential items, sports paraphernalia; anonymous bidding (use numbers, not names); holiday items, entertainment items.
- Ability to preview items on line.
- Focus on underwriting opportunities (Sue to follow up with Morgan Stanley and Pitney Bowes, Bridget requested of Aetna).

3. Annual Appeal: November 2015

Agenda for Next Meeting:

Fundraising Events

Patron usage policy

Librarian Report expenditures related supplies and books

Next Meeting: June 16, 2015 @ 4:30

Adjourn:

Motion to adjourn (KL and SM). Meeting adjourned at 5:50