

Bent Northrop Memorial Library
Trustee Meeting Minutes
February 15, 2016
Draft

Present: Susan Magnan, Albert Tetreault, Jen Archambault, Sarah Montgomery

Call to Order: 4:45 p.m.

Guests:

January Minutes:

Motion to Approve (KL, SM)

Minutes Approved

Treasurer's Report:

Amanda was unable to attend the meeting and provide report in advance.

Amanda will send financials to Sarah for review and provide to the Board.

Action Item:

Sarah will follow up with Amanda regarding Board's request to review surplus for the past 5 years.

Librarian's Report:

Sarah presented monthly update to the Board. Highlights:

The Vermont Movie, part 2 was shown on 2/11 and part 3 will be shown on 3/10.

After school Lego program has 11 participants and ends today (2/15).

Next Art Exhibit will change on 3/17 to highlight 4/5 graders art.

Compost class will be held on April 5, 2016.

3d printer is up and running and Sarah's plan is to have the students to build/print something for the community first and then will be able to design individual items.

Courier service is in place.

Ceiling fan has been installed upstairs.

Increase in community room use-team meetings, business meetings.

Attended KOHA and "Books Build Better Brains".

Old Business:

Follow up on Action Items:

- Bridget confirmed that Christine Graham is scheduled to meet with us on April 12, 2016.
- Laura has scheduled John from Morgan Stanley to meet with us in March.
- Sarah submitted the Annual Trustee Report to Amanda.
- Sarah reviewed the updated per capita report based on hours per week. Discussed whether there is an opportunity to analyze per patron costs.

- Sarah shared her presentation for the March town meeting. Awesome work!

Policy review-Internet Policy (KL, SM). **Policy Approved**

New Business:

No new updates re: Select Board

Town Meeting Preparation: Jennifer will attend with Sarah.

Action items: No new action items

Agenda for Next Meeting:

Select Board

Morgan Stanley –meeting and greet John Myher.

Town Meeting debrief

Policy Review

Next Meeting:

March 15, 2016 @ 4:30 pm

Adjourn:

Motion to adjourn (SM, KL)